

Spelthorne Borough Council Cabinet Forward Plan and Key Decisions

This Forward Plan sets out the key and non-key decisions which the Cabinet expects to take during the next 28 days and beyond.

In practical terms, a key decision is a decision to be taken by the Cabinet which either: (1) results in significant expenditure or savings of £100,000 or more; or (2) Has a significant effect on communities living or working in an area comprising two or more wards

Cabinet	Areas of Responsibility
Cllr I.T.E. Harvey	Leader of the Council and Fixed Assets
Cllr A.C. Harman	Deputy Leader and Business Continuity
Cllr. M.M. Attewell	Deputy Leader and Waste, Environment and parking
Cllr T.J.M. Evans	Finance
Cllr V.J. Leighton	Planning and Corporate Development
Cllr A.J. Mitchell	Community safety and Licensing
Cllr J.M. Pinkerton OBE	Housing, Health, Wellbeing, Independent Living and Leisure

The agenda for each Cabinet meeting will be published at least 5 clear working days before the meeting and will be available for inspection at the Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB and on the Council's Website (www.spelthorne.gov.uk).

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private because the agenda and reports for that meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), and that the public interest in withholding the information outweighs the public interest in disclosing it.

All Officers' e-mail addresses follow the same format i.e. initial.surname@spelthorne.gov.uk e.g. r.tambini@spelthorne.gov.uk

All Cabinet members' e-mail addresses follow the same format i.e. cllr.surname@spelthorne.gov.uk e.g. cllr.edgington@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Greg Halliwell, at the Council offices on 01784 446267 or e-mail g.halliwell@spelthorne.gov.uk

Spelthorne Borough Council

Cabinet Forward Plan and Key Decisions for 24 February 2016 to 28 April 2016

CABINET MEETING	TOPIC	KEY DECISION	CONSULTATION	DOCUMENTS	CONTACT OFFICER CABINET MEMBER
27 Jan 2016 25 Feb 2016	Pay Policy Statement 2016-17				Debbie O'Sullivan Leader of the Council and Portfolio Holder for Economic Development and Fixed Assets
27 Jan 2016 25 Feb 2016	Treasury Management Strategy 2016-17	To recommend to Council for approval the Treasury Management Strategy for 2016-17.			Terry Collier Tel: 01784 446296 Portfolio Holder for Finance
24 Feb 2016 25 Feb 2016	Capital Programme 2016- 2017 (final)	To recommend to Council for approval the Capital Programme for 2016-17.			Terry Collier Tel: 01784 446296 Portfolio Holder for Finance, Portfolio Holder for Finance
24 Feb 2016 25 Feb 2016	Revenue Budget 2016-2017 (final)	To recommend to Council for approval the Revenue Budget for 2016-17.			Terry Collier Tel: 01784 446296 Portfolio Holder for Finance

Key Decisions Forward Plan for 24 February 2016 to 28 April 2016

CABINET MEETING	TOPIC	KEY DECISION	CONSULTATION	DOCUMENTS	CONTACT OFFICER CABINET MEMBER
24 Feb 2016	Fees and Charges 2016-2017	To recommend to Council for approval the Schedule of fees and charges for 2016-2017.			Terry Collier Tel: 01784 446296 Portfolio Holder for Finance
24 Feb 2016	Annual Grants awards 2016-17				Joanne Jones Tel: 01784 446421 Portfolio Holder for Planning and Corporate Development
24 Feb 2016	Spelthorne Sustainability Strategy				Sandy Muirhead Tel: 01784 446318 Portfolio Holder for Waste, Environment and Parking
24 Feb 2016	Review of Parking Orders	To approve the review of the Council's parking orders, including an amendment to the Bridge Street parking order.			Sandy Muirhead Tel: 01784 446318 Portfolio Holder for Waste, Environment and Parking
24 Feb 2016	Grazing at Sunbury Park				Steve Price Portfolio Holder for Waste, Environment and Parking

Key Decisions Forward Plan for 24 February 2016 to 28 April 2016

CABINET MEETING	TOPIC	KEY DECISION	CONSULTATION	DOCUMENTS	CONTACT OFFICER CABINET MEMBER
24 Feb 2016	Food and Health & Safety Service Plans				Tracey Willmott-French Tel: 01784 446271 Portfolio Holder for Housing, Health, Wellbeing, Independent Living and Leisure
27 Apr 2016 28 Apr 2016	Spelthorne Joint Committee				Michael Graham Tel: 01784 446227 Leader of the Council and Portfolio Holder for Economic Development and Fixed Assets
27 Apr 2016 28 Apr 2016	Review of Members' Allowances				Gillian Hobbs Greg Halliwell Tel: +441784 44 4243 Tel: +441784 44 6267 Leader of the Council and Portfolio Holder for Economic Development and Fixed Assets

Key Decisions Forward Plan for 24 February 2016 to 28 April 2016

CABINET MEETING	TOPIC	KEY DECISION	CONSULTATION	DOCUMENTS	CONTACT OFFICER CABINET MEMBER
27 Apr 2016	Caravan Site Fee Policy	To agree a policy for charging fees to caravan sites under the Mobile Homes Act 2013.			Tracey Willmott-French Tel: 01784 446271 Portfolio Holder for Community Safety and Licensing
27 Apr 2016	Council Tax and Business Rates write-offs				Linda Norman Tel: 01784 446375 Portfolio Holder for Finance
27 Apr 2016 19 May 2016	Corporate Plan	To recommend to Council the adoption of the Corporate Plan for 2016-2019.			Lee O'Neil Tel: 01784 446377 Leader of the Council and Portfolio Holder for Economic Development and Fixed Assets
27 Apr 2016	Landlord Rent Guarantee Scheme				Deborah Ashman Tel: 01784 446208 Portfolio Holder for Housing, Health, Wellbeing, Independent Living and Leisure
27 Apr 2016	Waste Services and Waste Vehicles Project	To agree the recommendations on service changes to allow procurement of vehicles for collection of rubbish and recycling.			Sandy Muirhead Tel: 01784 446318 Portfolio Holder for Waste, Environment and Parking

Key Decisions Forward Plan for 24 February 2016 to 28 April 2016

CABINET MEETING	TOPIC	KEY DECISION	CONSULTATION	DOCUMENTS	CONTACT OFFICER CABINET MEMBER
27 Apr 2016	Recommendation from Audit Committee on Corporate Risk Management				Samuel Nicholls Tel: +441784446240 Portfolio Holder for Finance
27 Apr 2016	Business Improvement District (BID)				Keith McGroary Tel: +441784 44 4224 Leader of the Council and Portfolio Holder for Economic Development and Fixed Assets
27 Apr 2016	Proposals for devolution - Three Southern Counties Governance arrangements				Sandy Muirhead Tel: 01784 446318 Leader of the Council and Portfolio Holder for Economic Development and Fixed Assets
27 Apr 2016 28 Apr 2016	Review of the Constitution 2015	To consider the annual review of the Council's Constitution.			Michael Graham Tel: 01784 446227 Portfolio Holder for Planning and Corporate Development
27 Apr 2016	Shepperton Site Options				Dave Phillips Tel: 01784 446424 Portfolio Holder for Economic Development and Fixed Assets